|  |  |  |  |
| --- | --- | --- | --- |
| **General Data / *Allgemeine Daten*** | | | |
| Address / *Adresse* | | | |
| Company  *Firma* |  | Phone No.  *Telefon-Nr.* |  |
| Street  *Straße* |  | Fax No.  *Fax-Nr.* |  |
| ZIP code, City  *PLZ, Ort* |  | E-Mail |  |
| Country  *Land* |  | Internet |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Profile / *Firmenprofil*** | | | |
| Legal form (e.g. Pte.Ltd.)  *Rechtsform* |  | Year of foundation  *Gründungsjahr* |  |
| Shareholder / owner  *Konzernzugehörigkeit* |  | | |
| Subsidiaries  *Tochtergesellschaften* |  | | |
|  | | | |
|  | | | |

|  |  |  |
| --- | --- | --- |
| **Contact Persons / *Ansprechpartner*** | | |
| Function  *Funktion* | Name  *Name* | Direct phone No.  *Durchwahl* |
| Managing director  *Geschäftsführer* |  |  |
| Sales manager  *Vertriebsleiter* |  |  |
| Contact person for RFQs  *Ansprechpartner für Anfragen* |  |  |
| Technical Department  *Ansprechpartner für techn. Fragen* |  |  |
| Quality Department  *Ansprechpartner für Qualitätsfragen* |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Company Data / *Unternehmensdaten***  (Please add year / *Bitte Jahreszahlen ergänzen)* | | | |
| Sales previous year  *Umsatz Vorjahr* | € | Forecast current year  *Prognose lfd. Jahr* | € |
| Profit previous year  *Überschuß Vorjahr* | € |

|  |
| --- |
| **Main Competitors**  ***Maßgebliche Mitbewerber*** |
|  |

|  |  |  |
| --- | --- | --- |
| **Number of Employees**  ***Anzahl Beschäftigte*** | Total  *Gesamt* |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Product Range and Production Plants / *Produktpalette und Produktionsstandorte***  **Product Survey / *Produktübersicht*** | | | |
| Main product groups  *Hauptproduktgruppen* | Product description  *Produktbeschreibung* | | Remarks  *Erläuterungen* |
| 1. |  | |  |
| SAP goods group  *SAP Warengruppe* |  |
| 2. |  | |  |
| SAP goods group  *SAP Warengruppe* |  |
| 3. |  | |  |
| SAP goods group  *SAP Warengruppe* |  |
| 4. |  | |  |
| SAP goods group  *SAP Warengruppe* |  |
| 5. |  | |  |
| SAP goods group  *SAP Warengruppe* |  |

|  |  |  |
| --- | --- | --- |
| **Product Liability Insurance**  ***Produkthaftpflichtversicherung*** | Amount insured  *Versicherungssumme* | € |

|  |  |  |
| --- | --- | --- |
| **Machine Utilisation**  ***Maschinennutzung*** | Number of shifts  *Anzahl der Schichten* |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Quality Management Certifications / *Qualitätsmanagement-Zertifikate***  Please tick and add copy of certificate. / *Bitte Zutreffendes ankreuzen und Kopie der Urkunde beifügen.* | | | | |
| Certificate  *Zertifikat* | Issued  *Ausgestellt* | Planned  *Geplant* | Date of certification  *Zertifizierungsdatum* | Certifying institute  *Zertifizierungsgesellschaft* |
| ISO 9001 |  |  |  |  |
| Re-stamping authorization  *Umstempelbe-rechtigung* |  |  |  |  |
| Welding certification  *Schweißzulassung* |  |  |  |  |
| AEO Status |  |  |  |  |
| Others / *Andere:* |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Customers / *Kunden*** | | |
| Main customers  *Hauptkunden* | Country  *Land* | Percentages of sales  *Anteil am Umsatz* |
| 1) |  |  |
| 2) |  |  |
| 3) |  |  |
| 4) |  |  |
| 5) |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Attached Documents** (please tick) / ***Beiliegende Unterlagen*** *(bitte ankreuzen)* | | | | | |
| Annual report  *Geschäftsbericht* |  | Audit results  *Auditergebnisse* |  | List of machines  *Liste der Maschinen* |  |
| Company profile (on CD...)  *Firmenprofil (auf CD...)* |  | Certificates  *Zertifikate* |  | List of testing equipment  *Liste der Testeinrichtungen* |  |
| Organisation chart  *Organigramm* |  | List of references  *Referenzliste* |  |  |  |

|  |
| --- |
| **Remarks / Explanations**  ***Bemerkungen / Erläuterungen*** |
|  |

|  |  |  |
| --- | --- | --- |
| **Internal Remarks /**  ***interne Bemerkungen*** |  |  |
| **Purchase Dept. / *Einkauf*** | | |
|  |  |  |
| Date / *Datum* | Name / *Name* | Release / *Freigabe* |
| **Quality Management / *Qualitätsmanagement*** | | |
|  |  |  |
| Date / *Datum* | Name / *Name* | Release / *Freigabe* |